School of Media Arts & Studies
Transfer Policy

The School of Media Arts & Studies is dedicated to quality instruction. Providing this quality in the school's curriculum depends in part on maintaining enrollment at a number that may be served effectively by the School's faculty. This policy on transfer students is one means through which the school is seeking to maintain this academic quality by limiting the ever-increasing number of students who wish to enter the program. This policy applies to all transfers, both those from within Ohio University and those from other colleges and universities.

1. Approximately **25** students are accepted annually as transfer students into the School of Media Arts & Studies on a space-available basis only.

    Applications for transfer will be considered in the fall for admission to the following spring semester only.

2. To be considered for transfer, students must have a minimum cumulative grade point average of 3.0 in their college work. Please note that a 3.0 qualifies a student only for consideration. **It is not in any way a guarantee of admission.**

3. Students may apply as early as their freshman year as long as they will have completed a minimum of 15 semester hours by the end of fall prior to transferring.

4. Application deadline is **5 pm, on the second Friday of October.** You will receive official notification of application by email regarding acceptance or denial by the end of fall semester.

5. Because transfers are accepted only for entrance during the fall semester each year, all admissions are considered a provisional admission until after fall semester grades are submitted.

Final admission is granted when the student completes the minimum of 15 hours of course work with a cumulative grade point average equal to or higher than the one at which (s)he was accepted provisionally.

Those students who will not have completed the 15 semester hours of work by the end of the spring semester and those who have allowed their grade point average to drop below a 3.0 fall semester will need to re-apply for transfer in the next academic year.

6. To apply for transfer:

   a) Ohio University students need to include with the application a copy of their most recent DARS report. Students from other universities should follow the procedures for transfer admission found on the O.U. Admissions website http://www.ohiou.edu/admissions

   b) Include three letters of recommendation. Two letters should be from academic sources; the third letter should come from a professional source who has knowledge of the student's work skills and/or talent.

OPTIONAL MATERIALS

Students may choose to send a sample(s) of original individual work to demonstrate their production talent and skill. However, please note that more consideration will be given to the required materials listed above. Examples of your production submissions are to be submitted either on DVD or CD. We regret that no appeal materials will be returned.

Mailing address:

Transfer Committee
School of Media Arts & Studies
Ohio University
9 South College Street, RTVC 202
Athens, OH 45701-2979

7. Evaluations will be conducted and decisions made by the Transfer Committee.

8. Students who are denied admission may apply during the next academic year. Students' applications will **NOT** be carried over to the next year. **Reapplication is necessary.**

9. Any application that is incomplete will **NOT** be considered. It is the responsibility of the applicant to make sure that the transfer packet is complete.

10. The application must be signed and dated.

11. Any application received after the deadline, will not be considered.

Application for Transfer
School of Media Arts & Studies
Application Deadline: Second Friday in October

Name _____   _____   _____
       last   first   middle

PID # _____   Email Address* _____

School Address   Permanent Address

_____   _____

_____   _____

Phone (_____) _____   Phone (_____) _____

Name of the high school and high school activities/honors (list all directly related to MDIA first)

_____

_____

_____

List Chronologically the names of the post-secondary, degree-granting institutions attended including Ohio University.   Ohio University students: list the college in which you are currently enrolled.

Name of School	Location	Major(s)	Dates Attended

College Activities/Honors

_____

_____

_____

Check the Emphasis Area you believe that you might to pursue:
(application to each Area occurs at the end of your first year in the program)

___ Documentary & Social Change   ___ Games & Animation   ___ Media Impact & Analysis
___ Music Prod & Recording Industry   ___ Screenwriting & Producing   ___ Collaborative Media

IMPORTANT: SEE REVERSE SIDE or NEXT PAGE

* Please note that yahoo & hotmail accounts are not acceptable due to delivery problems associated with these email sources.

Personal Statement (must be typed and limited to 300 words or less)
(Please remember to sign the sheet.)

*Provide any information that you think should be used in evaluating your application. For example:
Indicate why the School of* Media Arts & Studies *can meet your academic and professional career goals.*

I certify that the information in this application is complete and accurate.

Student Signature _____   Date _____