

## **Jamie S. Patton, Ed.D.**

2505 North Carefree Circle ♦ Flagstaff, AZ 86004  
Mobile Phone: (928) 699-2266 ♦ Email: jamiepatton@gmail.com

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### **EDUCATION**

**Doctor of Education**, Educational Leadership, Northern Arizona University, 2012

**Master of Education**, Counseling-Human Relations, Northern Arizona University, 2003

**Bachelor of Art**, Speech Communication, Lock Haven University of Pennsylvania, 2001

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### **EXPERIENCE**

- ♦ **Director, Inclusion and Multicultural Services**, Northern Arizona University, April 2009 – present
  - ♦ **Project Director, Learning Assistance Centers**, Northern Arizona University, October 2007 – March 2009
  - ♦ **Program Coordinator Sr., Multicultural Student Center**, Northern Arizona University, May 2006 – October 2007
  - ♦ **Residence Hall Director**, Northern Arizona University, July 2005 – May 2006
  - ♦ **Counselor, Educational Opportunity Program**, University of California, Santa Barbara, January 2004 – July 2004
  - ♦ **Residence Hall Director**, University of California, Santa Barbara, July 2003 – June 2005
  - ♦ **Graduate Assistant Hall Director**, Northern Arizona University, July 2001 – June 2003
  - ♦ **Activities Coordinator**, Lock Haven University of Pennsylvania, July 2000 – May 2001
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### **PROFESSIONAL SKILLS**

#### **Strategic Leadership**

- ♦ Promote a diverse and inclusive campus climate in which students achieve and faculty and staff are active participants, April 2009 to present
- ♦ Develop and coordinate the “Successful Transition and Academic Readiness Program” for incoming first-generation, Pell Grant eligible, and/or ethnic minority students, April 2009 to present
- ♦ Active in the recruitment and retention of ethnic minority students in concert with Undergraduate Admissions and Orientation and Educational Support Services, April 2009 to present
- ♦ Provide leadership support in the continued development of the Lesbian, Gay, Bisexual, Transgender, Queer and Ally Resources and Support program, May 2012 to present
- ♦ Responsible for developing partnerships with other campus departments, including academic affairs to provide support services, October 2007 to present
- ♦ Collaborated in the design, planning, and implementation of the “Olson Scholars Program” for incoming high achieving, first-generation college students, May 2012 to September 2012
- ♦ Developed and managed multiple budgets
  - Inclusion and Multicultural Services (925K), April 2009 to present
  - Learning Assistance Center (\$500K), October 2007 to April 2009
  - Multicultural Student Center (\$24K), August 2006 to September 2007
  - Sechrist Hall (\$5K), July 2001 to May 2003 & July 2005 to August 2006
  - Haven Activities Council (150K), July 2000 to May 2001
- ♦ Administered tutorial and computer lab program utilized by over 4,500 students in primary areas of math, chemistry, biology, languages, and composition, October 2007 to April 2009
- ♦ Served as liaison to Provost and Associate Provost for implementation of supplemental programming needs for designated “gateway” courses and assist faculty development training, October 2007 to April 2009
- ♦ Provided comprehensive management and coordinated daily operations of a co-ed residence hall of 540 residents (July 2005 to August 2006) and 420 residents (July 2003 to June 2005)

- ◆ Served as conduct officer and provided crisis intervention for residents dealing with, but not limited to alcohol and drug abuse, eating disorders, combative behaviors, suicide, sexual assault, and hate crimes, July 2001 to July 2006

### Administration

- ◆ Six full-time professional staff; indirectly supervising three Graduate Assistants and two Program Assistants, April 2009 to present
- ◆ Four full-time professional staff and four Graduate Assistants; indirectly supervised 75 student staff members, October 2007 to March 2009
- ◆ Six Peer Advisors and two Program Assistants, August 2006 to October 2007
- ◆ One Graduate Assistant Hall Director and sixteen Resident Assistants; indirectly supervised twelve Desk Assistants for a 540-student coed residence hall, July 2005 to August 2006
- ◆ One full-time Assistant Residence Hall Director and eight Resident Assistants; indirectly supervised seven Desk Assistants, for a 420 student coed residence hall, July 2003 to June 2005
- ◆ Five Student Custodians; co-supervised sixteen Resident Assistants, July 2001 to May 2003
- ◆ Eight student Chairpersons, July 2000 to May 2001

### Research and Assessment

- ◆ Departmental Strategic Planning and Assessment, October 2007 – present
- ◆ Annual Successful Transition and Academic Readiness program evaluation and action plan, April 2009 – present
- ◆ Departmental Program Review
  - Inclusion and Multicultural Services, summer 2012 – June 2013
  - Multicultural Student Center (Consultant for Weber State University), August 2010 – March 2011

### Training and Development

- ◆ Coordinate staff professional development and ongoing training, October 2007 to present
- ◆ Assisted in design and coordination of a comprehensive training program for faculty and student staff members for the STAR Program, April 2009 to present
  - Presented training sessions on STAR Program: 25 Years Later, Ethical Boundaries and Decision Making, Motivating Students to Achieve, and Creating an Inclusive Campus Environment
- ◆ Monitored, developed materials, and facilitated tutor certification program that was certified by the College Reading and Learning Association, October 2007 to April 2009
- ◆ Residence Life Hall Director Foundations Training Committee, summer 2002 & summer 2006
  - Co-presented sessions on Student Conduct and Balancing Graduate Student Life
- ◆ Student Leadership Training, summer 2003 & summer 2004
  - Presented sessions The Art of Student Programming, and Community Building

### Student Organization Advising

- ◆ Undergraduate Student Affairs Fellows Program, Northern Arizona University, August 2011 to present
- ◆ Omega Delta Phi, Northern Arizona University, July 2006 to May 2010
- ◆ Black Student Union, Northern Arizona University, October 2005 to May 2009
- ◆ Gospel Choir, Northern Arizona University, January 2006 to May 2008
- ◆ Distinguished Gentlemen, Lock Haven University of Pennsylvania, January 2005 to December 2007

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## **ADDITIONAL PROFESSIONAL TRAINING**

- ◆ **University Leadership Program**, Northern Arizona University, September 2012 – May 2013
- ◆ **Intern, Office of Student Life**, Northern Arizona University, January 2011 – May 2011
- ◆ **Mid-Managers Institute**, Northern Arizona University, September 2010 – May 2011
- ◆ **Southern Africa, Faculty Led Program**, Northern Arizona University, May 2008
- ◆ **New Professional Mentoring Institute**, NASPA-Student Affairs Professionals in Higher Education, October 2006

- ◆ **Professional Competency Program**, University of California, Santa Barbara, September 2004 – June 2005
  - ◆ **Spectrum Temperament Development Facilitator Training**, Tulsa, OK, March 2004
  - ◆ **Intensive Spanish Program**, Universidad de Malaga, January – June 2000
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## TEACHING EXPERIENCE

- ◆ **Instructor**, *Student Services in Higher Education (EPS 665)*, Northern Arizona University, fall 2007 & fall 2008
  - ◆ **Instructor**, *The Resident Assistant (EPS 499)*, Northern Arizona University, spring 2006
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## SELECTED ADDRESSES & PRESENTATIONS

“No One Can Do This For Us”

26<sup>th</sup> Annual Martin Luther King Jr. Celebration, Northern Arizona University, keynote address, January 2013

“Your Degree is Not Something to Fall Back On, but Rather to Help You Fall Forward”

24<sup>th</sup> Annual Black Student Convocation, Northern Arizona University, keynote address, May 2012

“First Generation a Student Panel”

Northern Arizona University, moderator, April 2012

“Insights from Student Experiences at NAU”

Northern Arizona University, moderator, April 2012

“Respect. Respect for One Another”

EPS 199—The Student Athlete, Northern Arizona University, guest lecturer, October 2009, 2010, 2011, 2012

“Lessons Learned about Student Affairs as a Profession”

EPS 665—Student Services in Higher Education, Northern Arizona University, panelist, October 2011

“Theory to Practice”

College Student Development Theory, Northern Arizona University, guest speaker, April 2010

“Spectrum Temperament Development”

University of California, Santa Barbara, presenter, April 2004, August 2004

Northern Arizona University, May 2006, June 2008

“Why You Laughing—A discussion about racial humor”

Northern Arizona University, co-presenter, June 2006, November 2006, March 2008

“The Five Staff Languages—It’s all about communication”

Northern Arizona University, presenter, April 2006

“Developing Effective Leaders: Career Paths of Successful EMSA Professionals”

Northern Arizona University, panelist, December 2005 and May 2006

“A Winterland Society—A Diversity Model”

Resident Assistant Training, Northern Arizona University, January 2006

“86,400—Not a Second to Waste”

Northern Arizona University, fall 2003

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## UNIVERSITY COMMITTEES AND SERVICE

### Northern Arizona University

- ◆ University College Advisory Council, fall 2012 to present
- ◆ Council on Inclusion, fall 2012 to present
- ◆ Institutional Review Board, fall 2012 to present
- ◆ University Emergency Management Team, summer 2009 to present
- ◆ International Holocaust Celebration Day, fall 2009 & fall 2011
- ◆ Athletics Diversity Interest Group, fall 2006 to present
- ◆ Gold Axe Selection Committee, fall 2006 to present
- ◆ Commission on Ethnic Diversity, fall 2006 to present (current co-chair)
- ◆ Black Senior Convocation Committee, fall 2006 to spring 2009
- ◆ Martin Luther King Celebration Committee, fall 2002 & fall 2006
- ◆ Student Affairs Program Advisory Board, fall 2006 to present
- ◆ Enrollment Management and Student Affairs Retreat Planning Committee, spring 2006
- ◆ Resident Assistant Training Committee, co-chair, 2005 to 2006
- ◆ RAppin Conference, NAU Delegation advisor, fall 2005
- ◆ Intermountain Affiliate of College and University Residence Halls (IACURH), committee advisor, fall 2002
- ◆ Resident Assistant Selection Committee, fall 2002
- ◆ Freshmen Connections Advisory Committee, fall 2001 to spring 2002

### University of California, Santa Barbara

- ◆ Assistant Resident Director Selection, chair, fall 2004 to spring 2005
- ◆ Men's Interest Group Project, summer 2004 to spring 2005
- ◆ Student Leadership Training, summer 2004
- ◆ RA Selection, outreach chair, fall 2003

### Lock Haven University of Pennsylvania

- ◆ Minority Student Retention Committee, fall 1997 to fall 1999
- ◆ Distance Learning Committee, fall 1997 to fall 1999

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## PROFESSIONAL ASSOCIATIONS

- ◆ NASPA—Student Affairs Professionals in Higher Education, March 2003 to present
- ◆ Association of Inter-Mountain Housing Officers (AIMHO), August 2005 to July 2006

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## HIGHLIGHTED HONORS AND DISTINCTIONS

- ◆ Gold Axe Influential Educator, Northern Arizona University, Christine Brunson, spring 2012
- ◆ Gold Axe Influential Educator, Northern Arizona University, Roberto Cruz-Esparza, spring 2012
- ◆ Gold Axe Influential Educator, Northern Arizona University, Kristina Rodriguez, spring 2012
- ◆ Founder Recognition, Lock Haven University of Pennsylvania, Distinguished Gentlemen, fall 2008
- ◆ Gold Axe Influential Educator, Northern Arizona University, Shelani Homer, spring 2008
- ◆ LOUE Award Nominee for Exceptional Student Service, Northern Arizona University, spring 2007
- ◆ Outstanding Service as Graduate Assistant, Residence Life, Northern Arizona University, spring 2003

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August 13, 2013

Search Committee  
Assistant Dean of Students  
c/o Dr. Patricia McSteen  
Associate Dean of Students  
345 Baker University Center  
Athens, OH 45701

Dear Search Committee:

I am writing to express my sincere interest in the Assistant Dean of Students position available at Ohio University. I offer over ten years experience in progressively responsible positions in higher education, which has prepared me to be a strategic thinker and collaborative leader. I embrace student learning and inclusion, encourage intentional student engagement, and understand how to work efficiently and effectively within the diverse constituencies of the university and community. After reviewing mission of Ohio University, and the core values for the Student Affairs division, I am confident that my commitment to students and professional philosophy are a match for this position. Further, I fully believe that I will be an asset to your team in addition to the OHIO community.

Outlined in my resume, you will find a student affairs professional with experiences in residence life, educational support services, student life, tutoring, and multicultural student services. These experiences have enabled me to develop cohesive teams, facilitate holistic student advising, implement assessment initiatives, effectively manage multiple budgets, assist in crisis management, provide academic support services, and create engaging events that are inclusive and diverse.

I feel the necessary core to a successful college community is to create a learning-centered environment that support holistic student success, coupled with a campus culture that values inclusiveness and diversity. I understand the importance of developing excellent collegial relationships with departments across the University, which is reflected in many of my past and current university roles. Here are a few highlights that make me a successful candidate the Assistant Dean of Students position available at the Ohio University:

- Over ten years serving in various capacities in residence life and community development.
- 7 years of counseling and collaboration with senior student and academic affairs administrators on issues related to diversity, leadership development, and first-year student experience.
- 6 years of supervising masters level student affairs professionals.

- 6 years of active involvement on university and divisional appointed committees, such as the First Year Coordinating Council, Intercollegiate Athletics Diversity Interest Group, Institutional Review Board, Student Affairs Program Advisory Board, and the Commission on Ethnic Diversity.
- 5 years of reviewing and collaboratively implementing best practices in assisting students to progress through to graduation.
- 4 years overseeing and coordinating a comprehensive summer bridge program for incoming first-generation, and Pell Grant eligible students. Included closely working with various campus departments such as: Parent and Family Services, Undergraduate Admissions and Orientation, numerous academic colleges, the Center for International Education, Disability Resources, Housing and Residential Life, and the Office of Student Financial Aid.
- 4 years of collaborated experience in the development of a student-centered space that supports and advances the co-curricular experience while supporting the University's core academic mission.
- Led two departments through reorganization to meet the needs of changing university expectations, departmental goals, and changing student demographics. This Included the new development and integration of a LGBT Resources and Support Program.

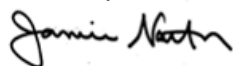
The key strengths that I possess for success in this position are a positive temperament, ability to advocate for and support students, a commitment to social justice and the development of inclusive communities, talent for engaging others in healthy dialogue, and intentional listening. In addition, I am known for my collaborative skills, problem solving abilities, knowledge of student development, leadership with integrity, and a passion for serving others. I am a firm believer that through building a strong community among professionals, graduate assistants and students, you create a caring environment that supports students in becoming global citizens.

In conclusion, after reviewing my credentials I am hopeful that you will agree I am uniquely prepared and able to make an immediate contribution to your department. I am committed to excellence as a student affairs professional. I have strong administrative skills that were built via a combination of work experience, and educational training. I have a passion for working with students and developing successful lifelong learners.

I look forward to hearing from you so we may discuss the Assistant Dean of Students position at Ohio University and my credentials in greater detail. Should you have any questions or would like to schedule an interview, please feel free to contact me at (928) 699-2266. I can also be emailed at [jamiapatton@gmail.com](mailto:jamiapatton@gmail.com). While I am excited to discuss this opportunity with you, I request that my references not be contacted until I am a finalist for this position.

Thank you for your time and consideration.

Sincerely,



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### **REFERENCES**

#### **Erin Grisham**

Executive Director  
Educational Support Services  
Northern Arizona University  
928-523-6990  
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#### **Anthony Ross, Ed.D.**

Vice President of Student Affairs  
Division of Student Affairs  
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#### **Rick Brandel, Ed.D.**

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