



UNIVERSITY
OF
LOUISIANA
L a f a y e t t e

Staff Vacancy

Position: Assistant Director, Marketing & Leadership

Responsibilities: The Assistant Director will report to the Director of the University of Louisiana at Lafayette Student Union and will be an integral part of the department's professional staff. They will work with the University Program Council and Assistant Directors, advising the UPC committees in bringing programmed activities to campus.

This individual will also assist in the development of seminars and workshops to develop student leadership skills manage the Student Activities and Leadership website and coordinate the marketing/advertising for UPC programming initiatives. Manage budgets for designated sport camps and to ensure compliance with university and national standards. Serve on university committees and task forces.

Qualifications: A Bachelor's degree is required. Candidate must possess a working knowledge of student development and motivation techniques, and possess strong written and verbal communication skills.

Salary: This is an entry level position. Salary will be commensurate with qualifications.

Anticipated Starting Date: **January 22, 2013**

Applications: For initial consideration, a letter of application, resume, and three letters of recommendation must be received by the University of Louisiana at Lafayette by **December 18, 2012**, and should be directed to:

Chairperson, Qualifications and Screening Committee
University of Louisiana at Lafayette
P.O. Box 42611
Lafayette LA 70504

EEO #SA 6-12