

DENISON UNIVERSITY
Practicum Student in the Campus Leadership & Involvement Center
Emphasis: Programming & Events

Denison University's Campus Leadership & Involvement Center (CLIC) is seeking Student Affairs/Higher Education Administration graduate students for a Practicum experience during Winter 2012 (with potential to extend to Spring 2012). The Practicum Student will work approximately 10 hours per week during in the Campus Leadership & Involvement Center reporting to the Director and Assistant to the Director.

Denison offers a four-year residential experience for its student body, comprised of approximately 2050 students. Denison's substantive residential component enhances academic achievement, personal growth, and the development of a strong campus community, all of which are hallmarks of a Denison education.

The Practicum will feature the following opportunities for professional experience:

- Shadow Director at select appointments, Student Development meetings, committee meetings, etc.
- Assist in the supervision of an undergraduate paraprofessional staff member with programming responsibilities.
- Assist with Student Voice benchmark data analysis of our campus programming efforts and help to assist in an action plan for 2012/13 program planning based on that data.
- Create comprehensive programming plan for summer events and activities at Denison; work with agencies, vendors, campus partners, and local companies to coordinate all logistics.
- Work to hire two summer undergraduate paraprofessional staff members with responsibilities in events, activities, office duties and fall planning.
- Conceptualize, plan, promote and execute one late-night, weekend program for the spring semester.
- Propose themes for fall involvement fair and involvement campaign and assist in the creation and communication of the fall events calendar.
- Work to create comprehensive transition program for the transfer of Welcome Week event planning from CLIC to the University Programming Council.
- Other administrative duties or office coverage responsibilities as assigned.

NOTE: The specific responsibilities and professional development opportunities of this practicum experience are flexible. We will do our best to match the practicum student's interests and skill sets to departmental needs, understanding that we are in a major period of transition. Office hours will be set with the supervisor.

Denison University is located in the Welsh Hills of Ohio overlooking the village of Granville approximately twenty-five miles east of Columbus. Denison is a highly selective, private liberal arts college. The practicum student must provide his or her own transportation to and from Denison. *Denison University will provide up to \$500 in mileage reimbursement for travel to this practicum site; the position is unpaid.*

For more information about the Campus Leadership & Involvement Center visit the following sites:

<http://www.denison.edu/campuslife/studentactivities/>

<http://denison.orgsync.com/>

Applicants should submit a resume and statement of rationale for their interest in this practicum experience as soon as possible. Please send a resume and statement of rationale to:

Natalie Keller Pariano

Director of Campus Leadership & Involvement

Denison University

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