

## Vacancy Announcement

### IOWA STATE UNIVERSITY

#### An Equal Opportunity/Affirmative Action Employer

Vacancy ID #	100442
Title	Coordinator for Multicultural Programming
Employing Department	Multicultural Student Affairs
Appointment Conditions	Continuous, 12 Months, Full Time
Proposed Start Date	August 2, 2010
Job Description	<p>As a unit within the Dean of Students Office in the Division of Student Affairs, the Office of Multicultural Student Affairs (MSA) is an important contributor to creating a campus environment that embraces diversity and student leadership development.</p> <p>The Coordinator for Multicultural Programming is responsible for developing major MSA programming as well as guiding MSA outreach and marketing strategies. This position is also responsible for coordinating usage, events and programming at cultural center facilities, including the Black Cultural Center and the Multicultural Center.</p> <p>The successful candidate must demonstrate knowledge of the experiences of multicultural college students and have a willingness to work in a flexible environment, understanding that the needs of students and the needs of the institution will evolve over time.</p>
Required Qualifications	Bachelor's degree and two years of related experience such as serving multicultural students and/or developing programs related to the success of multicultural students.
Preferred Qualifications	<p>Master's degree in college student personnel, counseling, educational leadership, or a related field.</p> <p>Demonstrated experience creating campus wide psycho-social programming, student centered transition programming, programming geared towards meeting the racial identity development needs of college students and/or campus climate programming such as cultural center offerings, residence hall workshops, campus lectures/activities, student organization training.</p> <p>Experience with student learning outcomes assessment and/or program evaluation.</p>

Salary	Minimum \$37,113, commensurate with experience and education
Special Conditions	All offers of employment, oral and written, are contingent upon the university's verification of credentials and other information required by federal and state law, ISU policies/procedures, and may include the completion of a background check.
Application Instructions	<p>To apply for this position, please click on "Apply for this Vacancy" and complete the Employment Application. Please be prepared to attach or enter the following:</p> <ol style="list-style-type: none"> <li>1) Resume/Curriculum Vitae</li> <li>2) Letter of Application/Cover Letter</li> <li>3) Contact information for three references</li> </ol> <p>If you have questions regarding this vacancy, please email Santos Nunez (snunez@iastate.edu) or call 515-294-6338.</p> <p>If you have questions regarding this application process, please email employment@iastate.edu or call 515-294-4800 or Toll Free: 1-877-477-7485.</p>
To ensure consideration, submit application by:	07-18-2010

For additional information about employment opportunities at Iowa State University, contact:

**Recruitment & Employment Office**

3810 Beardshear Hall

Ames IA 50011-2033

Phone: 515-294-4800 or Toll Free: 1-877-477-7485

E-Mail: employment@iastate.edu

Or visit our website at <http://www.iastatejobs.com>

*Iowa State University is an Affirmative Action employer and will take action to ensure that employment practices are free of discrimination. Iowa State University is committed to achieving excellence through a diverse workforce.*

*Iowa State University does not discriminate on the basis of race, color, age, religion, national origin, sexual orientation, gender identity, sex, marital status, disability, or status as a U.S. veteran. Women and minorities are highly encouraged to apply for all employment opportunities. Inquiries or questions regarding our non-discrimination policy can be directed to Carla R. Espinoza, Director of Equal Opportunity and Diversity and ADA Coordinator, 3750 Beardshear Hall, Ames, IA 50011 or by phone at (515) 294-6458.*