**Elite Group Int’l Internship**

Elite Group is a prime vertically integrated company servicing the jewelry through every stage of a product’s life cycle, from design to stone cutting to distribution.

Located in the heart of the Garment District of New York City- 15 W 37th Street

Social Media & Marketing Intern:

* Responsible for creating and uploading content for 3 social media accounts
* Complete market and trend research
* Work cross-functionally with Merchandising and Online Vietnam Team
* Support online team with product descriptions and listings
* Discuss/Create project(s) with Supervisor and other Intern
* Sample Receive/Fulfillment

Product Development Intern:

* Trend research and presentation creation
* Sample handling and organization (unpacking, tagging, placing on palettes,etc)
* Showroom organization
* Business development with potential clients
* Working with other intern on liquidation process
* Gaining first-hand knowledge on the product development process
* Working with Merchandising and Social Media/Marketing Team when needed

Positions above available for Fall Semester, Spring Semester, and Summer. All would last around 12 weeks. Flexible with Start/End Date.

Pay: $10/hr

Monday-Friday 9am-6pm

Duties vary based on the needs of the fast-paced industry and are not limited to the ones above. You are likely to have different work every day.

If interested in this position please contact Shawn Lum at [shawn.l@elitegny.com](mailto:shawn.l@elitegny.com)