Superintendent License Program
Overview and Application Directions

Please consider joining the Ohio University Superintendent Preparation Program which will begin in September 2020. Visit https://www.ohio.edu/education/ed-studies/superintendent-license to find more details about the program.

1. ***Overview*:**

   a. The three-semester program will prepare you to apply for an Ohio superintendent license.

   b. Each cycle of the program begins fall semester and ends in June of the following summer.

   c. The students meet with the instructors once per month on a Saturday during each of the three semesters at a centrally determined location. All of the instructors are either current or retired district superintendents and will share with the participants the reality of the superintendent's position.

   d. Some of the best aspects of the program are:

      - The program, particularly its internship portion, will prepare you to "hit the ground running" once you become a central office administrator.

      - You will learn the theory behind the work of central office administrators, not just what they do, the purpose of which is to prepare you to operate effectively in any context.

      - You will grow and mature in a substantive manner as a professional, regardless of the path that you choose after finishing the program.

      - You will develop strong relationships with the other members of your cohort and the professors, leading to career-long friendships.

      - You will become an alumnus of a program which has graduates who serve as district leaders throughout Ohio.

   e. Questions should be directed to Cindy Hartman hartmanc@ohio.edu and (740) 707-2306.

2. *Application directions*:

If you have questions, please direct them to Robin Boyd boydr@ohio.edu and (740) 533-4579 or 740-547-9801.

a. Four components are needed in order to complete the application process. They are:

- An application: It can be found at https://www.ohio.edu/graduate/apply
  - The application should be completed online.
  - You are applying for a **non-degree** program.
  - Please see the directions found below in **Section c**.

- An application fee: You will be expected to provide a credit card number for the **non-degree** application fee of $35.00.

- A statement of purpose form: Please see the directions found below in **Section d**.

  The completed statement of purpose form should be sent directly to the Graduate College, Room 220, Research and Technology Center, Ohio University, 45701.

- A transcript: One transcript from the university at which your master's degree was completed. The transcript should be sent directly to the Graduate College, Room 220, Research and Technology Center, Ohio University, 45701.

  If you completed your master's degree from Ohio University, The Patton College of Education will obtain the transcript from the Office of the Registrar for you.

b. Please follow these directions, even if they appear to conflict with the directions at the Graduate College site. The directions found on the site, understandably, tend to be general, i.e. covering multiple programs, and focused primarily upon degree programs. These are the official directions for this program

c. Application: Most of the components of the application are rather self-explanatory. However, a few items might deserve a bit of explanation. They are:

- The "Program" is "Educ. Studies, RSLP."

- The "Program" code is "ND8924."

- The "Semester/Year to enter" is "Fall 2020."

- The "Campus you wish to attend" is "Chillicothe," even though we may not hold classes there.

- The "This application is for: "**<u>Non-degree</u>**."

- The "Degree objective:" should be "Graduate Non-degree."

The "Anticipated student status" should be "Full-time."

d. <u>Statement of Purpose Form</u>: the components appear self-explanatory. However:

- 1a.--You are seeking "Professional growth" in "educational leadership" or "educational administration."

- 1b.—should be self-evident.

- 1c.—does not need to be addressed.

- 1d.—does not need to be addressed.

- 2a.—the answer likely is "no."

- 3.—you hopefully can respond to these items.

- The answer is 5 courses. There are 3 courses and 2 internships.