

**Job Title:****Chair of Osteopathic Manipulative Medicine (OMM)****Job Description:**

The role of the Chair of OMM will include teaching osteopathic philosophy, osteopathic principles, and the osteopathic tenets broadly throughout the curriculum, and managing the principles, and the budget of the Department of Osteopathic Manipulative Medicine.

The Chair will function as member of a collaborative teaching team and will develop and deliver instructional content within the CHSU COM curriculum and will manage the Department of Osteopathic Manipulative Medicine. Primary responsibilities will involve teaching osteopathic medical students, principles, and practice of osteopathic medicine including manipulative techniques. This function will occur primarily within the Osteopathic Manipulative Medicine courses of the 1st and 2nd academic years, in addition to participating in the development of an integrated osteopathic curriculum for delivery in the 3rd and 4th academic years. Service to the College and the community will also be an essential function of the position, including membership in the CHSU COM Leadership Team, faculty development, student advising, interviewing prospective students, and community outreach. Additionally, evidence of scholarly activity with a record of publication and productivity, are preferred and valued credentials in prospective candidates.

**Reports to:****Associate Dean of Osteopathic Clinical Education****Classification:****Full-time, Exempt****Essential Duties:**

*The information provided below is a general description of the Department Chair's responsibilities; it is not intended to provide an all-inclusive list of responsibilities.*

- Approximately 70% time and effort devoted to delivering instruction in first and second year medical student curriculum and to providing service (committee responsibilities, student mentoring, interviewing, etc.) to the institution.
- Work collaboratively with other faculty members to deliver and improve the integrated and interdisciplinary osteopathic medical curriculum (all four years)
- Supervise, advise and mentor medical students through the curriculum
- Approximately 30% time and effort devoted to scholarly and clinical activity:
  - ◊ Participate in educational research activities of the Department and College
  - ◊ Provide supervision and evaluation of medical students and their scholarly projects
- Develop and prepare teaching materials (presentations, lectures, exam items, etc.)
- Serve on the COM leadership team

This job description is not intended to be all inclusive and the employee will also perform other reasonably related duties as assigned by the Dean, Proposed College of Osteopathic Medicine.

**Qualifications/  
Education:**

**Minimum Qualifications:**

- Doctor of Osteopathic Medicine (DO) degree
- Certified through the AOBNMM\*, or other specialty board with a C-SPOMM\*\*
- Licensed to practice (in any state)
- Ability to be fully medically licensed in California
- Evidence of commitment to teaching and medical curriculum development
- Evidence of, and the potential growth in, teaching, scholarly activity and service
  - ◊ \*American Osteopathic Board of Neuromusculoskeletal Medicine
  - ◊ \*\*Certificate of Special Proficiency in Osteopathic Manipulative Medicine

**Preferred Qualifications**

- A substantial record of success as an educator and of managing personnel
- Training or experience in educational theory and/or evaluation
- Experience in teaching foundational concept relevant to osteopathic medical education
- Experience using innovative teaching methods which might include team-based learning, 'flipped classroom', problem-based learning, distance learning, interactive large group presentation, audience response systems, curriculum delivery systems (e.g. Canvas or Blackboard), and proficiency in exam item (COMLEX and/or USMLE) writing
- Experience with curricular and instructional design

**Salary:**

CHSU offers competitive wage and benefits packages and is an EEO employer

*The proposed College of Osteopathic Medicine is seeking accreditation from COCA and cannot solicit students until successfully achieving pre-accreditation.*

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**Application Instructions**

Interested candidates are to electronically submit a letter of interest, a detailed resume and the names, titles, addresses, and telephone numbers of at least (3) professional references who may be contacted. Please send a completed package electronically to [careers@chsu.org](mailto:careers@chsu.org) and type **CHAIR OF OSTEOPATHIC MANIPULATIVE MEDICINE** in the subject field of the email.