

Geographic Information System(GIS) Internship

The City of Solon has a summer internship opportunity available to assist the Engineering Department with updating our Geographic Information System.

Responsibilities and Qualifications for this position will include:

- Associate degree or working toward a Bachelor's degree in Geography, Geographic Information Systems or other related field.
- Experience using ESRI ArcGIS and Microsoft Office Suite is preferred.
- Update GIS from as-built drawings by creating, importing, editing, and entering spatial and attribute data from completed City projects.
- Create digital as-builts from field notes.
- Field locate, review, photograph, and map storm sewer outfalls.
- Work with the Engineering staff on other tasks as needed.
- Ability to work independently and with others.
- Effective time management and ability to meet project schedules.

Submit your resume with a cover letter to:

Matthew Bennett, P.E.
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