

## INTERNSHIP

EMC Research, Inc. has openings for paid summer, fall semester, and spring semester interns. Located in downtown Columbus, EMC Research is a full-service research firm specializing in polling, focus groups, and public opinion research consulting.

Tasks and duties include:

- Assisting with background research on projects
- Utilizing programs like Word, Excel, and PowerPoint to draft and edit client deliverables
- Helping draft, edit and create graphic elements for client presentations
- Supporting data processing
- Providing administrative support to staff as needed

Additional tasks may be assigned based on skill level, interest, and expertise.

This is an opportunity to investigate a career in market research, consulting, and polling. We are open to all majors and fields of study, but prefer a candidate who has completed at least one year of college coursework and has an interest in the political process and/or data analytics. A candidate must be available 10 to 30 hours per week, for at least a 10-week period. This position pays \$10.00/hour, and candidates do not have to be currently enrolled in school to apply.

Please provide a resume and a cover letter that includes the days and hours you will be available during the semester. Email all application materials to [resume@emcresearch.com](mailto:resume@emcresearch.com) with the subject line "Columbus Internship."

EMC Research is an equal opportunity employer.