School of Electrical Engineering and Computer Science
TA Application Form

Academic Year 2026-2027, Spring Semester

EECS Graduate Teaching Assistant Application Process – Spring 2027
Beginning Fall 2026, the EECS Department established a revised Teaching Assistant (TA) screening and selection process. All interested and eligible EECS graduate students must complete the full application process at least once. Only applicants who complete all required steps and meet the eligibility criteria will be considered for Spring 2027 TA appointments.

Eligibility
EECS graduate students must satisfy **all seven** of the following requirements to be eligible for TA appointment:

1. Maintain active OU graduate student status and be enrolled in residential an **MS Thesis** or **PhD** program. Students enrolled in the **online MS program** or **MS Non-Thesis** program are **not eligible** for TA.
2. Have an overall GPA of at least 3.25/4.0 and have earned no less than a grade of B in the course they will TA.
3. Have no active holds on their graduate record.
4. Have an approved Program of Study (PoS) on file.
5. Have no unapproved delays in completing PoS milestones, as defined by the MS or PhD program guidelines.
6. Not hold a Research Assistant (RA) appointment during the TA term.
7. Have an **Ohio University-approved English proficiency level** that permits appointment as a TA. Applicants must meet one of the following: (1) be a native English speaker, or (2) demonstrate English Language Proficiency requirements, more info can be found here English Language Proficiency Requirements | Ohio University.

All interested and qualified EECS graduate students must complete **every required step**. Incomplete applications will not be considered.

Step 1: Complete TA Training

- Enroll in and complete the EECS Teaching Assistant Training Course on Canvas:
  - EECS TA Training Course (Canvas)
- Achieve **100% on all module quizzes**.
- Verify your scores in the **TRAINING_EECS_TA_2025 → Grades** section.
- Applications with less than 100% overall quiz scores will be rejected without further notice.

Step 2: Complete the Application Form

- Answer **all questions** listed in **Table 1** of the TA Application Form (see below).

Step 3: Submit the Application

- Email the completed TA Application Form to **jadwisie@ohio.edu**.
- **Deadline: November 27, 2026**

Appointment Decisions

- Decisions will be announced as soon as possible. Some TA appointments may not be finalized until beginning of the fall/spring term or later because of budget availability, course enrollment and/or departmental needs.

Key Takeaway
Students interested in TA must ensure that they:

- ✓ Meet all seven eligibility requirements above.
- ✓ Complete the EECS TA Training Course on Canvas.
- ✓ Earn **100% on all module quizzes**.
- ✓ Complete all questions in Table 1 of the TA Application Form.
- ✓ Email the completed application form to **jadwisie@ohio.edu**.

Failure to satisfy either the eligibility requirements or the application requirements may result in the application not being considered for a TA appointment.

TA Student Name	
OU PID	
OU Email	
Graduate Catalog MS or PhD Program Code	
Date of Entry to the Graduate Program (term/year)	
Did You receive BS degree from OU? (Y/N)	
Academic/research Advisor Name	
Is the Program of Study approved and on file? (Y/N)	
Total number of TA terms sponsored since entry to the Graduate program	
Is English your Native Language? If not, did/when you complete the English Proficiency VET Test? (Y/N)	
Briefly describe your area of research specialization	
List programming language experience	
(MS students) Expected Date of MS Thesis Defense	
(PhD students) Date of Comprehensive Part A Exam (past or expected)	
(PhD students) Date of Comprehensive Part B Exam (past or expected)	
(PhD students) Date PhD Proposal Defense (past or expected)	
(PhD students) Expected Date of PhD Dissertation Defense	
Have you applied or do you plan to apply for an RA in the Spring'27? Provide the RA sponsor's name. (Y/N)	