

Sales Engineer

Department: SALES Job Status: Full Time

FLSA Status: Exempt Reports To: Manager of Sales

Grade/Level: 26 Amount of Travel Required: 10%~15%

Job Type: Regular Work Schedule: M~F 8:00 a.m.~4:30 p.m. Positions Supervised: None

POSITION SUMMARY

Maintaining and growing business for current and new model vehicles by quoting new development parts; quote on other business as opportunities allow.

ESSENTIAL FUNCTIONS

Reasonable Accommodations Statement

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable Accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

Essential Functions Statement(s)

- Confer with customers and engineers to assess vehicle requirements and equipment needs.
- Collaborate with sales teams to understand customer requirements, to promote the sale of company products, and to provide sales support.
- Secure and maintain business opportunities for extruded parts.
- Develop, present, or respond to proposals for specific customer requirements, including request for proposal responses and industry-specific solutions.
- Sell products requiring extensive technical expertise.
- Recommend improved materials or machinery to customers, documenting how such changes will lower costs or increase production; secure assistance from parent company.
- · Prepare and deliver technical presentations that explain products or services to customers and prospective customers.
- · Provide technical and non-technical support and services to clients or other staff members regarding extruded products.
- Research and identify potential customers for products or services based upon company direction.
- · Create parts quotations for extruded products and negotiate final piece price until mass production start-up.
- Keep informed on industry news and trends, products, services, competitors, relevant information about legacy, existing, and emerging technologies, and the latest product-line developments.
- Develop sales plans to introduce products in new markets as needed per company direction.
- · Document account activities, generate reports, and keep records of business transactions with customers and suppliers.
- Train management and technical personnel in customer applications of new model projects.
- Maintain sales forecasting reports.
- Attend trade shows and seminars to promote products or to learn about industry developments as opportunitie arise.
- Work with R&D to plan and modify product configurations to meet customer needs.

POSITION QUALIFICATIONS

Competency Statement(s)

- Assertiveness Ability to act in a self-confident manner to facilitate completion of a work assignment or to defend a position or idea
- · Communication, Written Ability to communicate in writing clearly and concisely.
- Customer Oriented Ability to take care of the customers' needs while following company procedures.
- · Communication, Oral Ability to communicate effectively with others using the spoken word.
- · Active Listening Ability to actively attend to, convey, and understand the comments and questions of others.

- Analytical Skills Ability to use thinking and reasoning to solve a problem.
- Business Acumen Ability to grasp and understand business concepts and issues.
- · Competitiveness Willingness to strive to get ahead or to finish projects.
- Presentation Skills Ability to effectively present information publicly.
- Initiative Ability to make decisions or take actions to solve a problem or reach a goal.
- Interpersonal Ability to get along well with a variety of personalities and individuals.
- Judgment The ability to formulate a sound decision using the available information.
- Organized Possessing the trait of being organized or following a systematic method of performing a task.
- Resilient Ability to recover from, or adjust to, misfortune or setbacks.
- Sales Ability Ability to use appropriate interpersonal styles and communication methods to gain acceptance of a product, service, or idea.
- · Detail Oriented Ability to pay attention to the minute details of a project or task.
- · Negotiation Skills Ability to reach outcomes that gain the support and acceptance of all parties.

SKILLS & ABILITIES

Education: Bachelor's Degree (four year college or technical school): Required

Experience: 2 plus years of experience in automotive preferred

Computer Skills: MS Office Products; AS 400; CATIA

Certifications & Licenses:

Other Requirements:

PHYSICAL DEMANDS

N (Not Applicable)
O (Occasionally)
Position requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
F (Frequently)
Position requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
C (Constantly)
Position requires this activity more than 66% of the time (5.5+ hrs/day)

Physical Demands Lift/Carry Stand Ο 10 lbs or less О Walk O 11-20 lbs 0 Sit F 21-50 lbs Ν F Manually Manipulate 51-100 lbs Ν Reach Outward Ν Over 100 lbs Ν Reach Above Shoulder Ν Climb Ν Push/Pull Crawl Ν 12 lbs or less 0Squat or Kneel Ν 13-25 lbs 0 Bend Ν 26-40 lbs Ν

Other Physical Requirements

- · Vision (Near, Color)
- · Ability to wear Personal Protective Equipment (PPE) Safety glasses, safety shoes, hearing protection

41-100 lbs

Ν

WORK ENVIRONMENT

Main office; customer site; some plant.

The company has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent a contract of employment, and the company reserves the right to change this job description and/or assign

tasks for the employee to perform, as the company may deem appropriate.