Co-Op student description

-Utilize Excel databases on a daily basis to track pertinent data, create reports, etc...  
-Maintain and improve Equipment Maintenance data system  
-Utilize data collection to identify problems.  
 -Work with team to identify and implement solutions  
-Learn manufacturing operations to help understand and improve processes  
-Attend Maintenance/Manufacturing meetings to discuss corrective actions. Drive results.  
-Maintain Action registers  
-Support any manufacturing task as needed  
\*  Candidates must be enrolled as a full-time student from an accredited college or university  
\*  Graduation date of December 2018 or later, preferred  
\*  Excellent oral and written communication skills and high attention to detail and accuracy of information.  
\*  Computer proficiency in MS Word, Excel, PowerPoint and the ability to learn other programs used by various AAM departments.  
 \* Must be available to work at least 20 hours per week throughout the school year