

Delta Upsilon Fraternity

By-Laws of the
Ohio Chapter

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The Constitution of Delta Upsilon Fraternity

ARTICLE I - THE CHAPTER

Section 1: The Name

This non-profit society shall be called the Ohio Chapter of Delta Upsilon Fraternity.

Section 2: Members

The Chapter shall consist of all undergraduate members and graduate members thereof, and every member shall enjoy the rights and privileges therein, except as otherwise provided in the Constitution of Delta Upsilon International Fraternity.

Section 3: Funds

The Chapter shall have full power and authority to collect, receive, hold and disburse funds for the general purposes of the Chapter, and to receive property by gift, devise, bequest and otherwise. Where a legacy is payable to the Chapter rather than the Ohio Delta Upsilon Association, hereinafter called "The Chapter Corporation", the Chapter shall receive the legacy. This authority is subject to specific restrictions as may from time to time be imposed by the Chapter Corporation.

Section 4: The Laws

The Chapter shall be governed under the Constitution and By-Laws of Delta Upsilon International Fraternity, hereinafter called "The Constitution" of the "International Fraternity", by these By-Laws, and the Chapter Policies, in order of decreasing authority. All Chapter affairs shall be conducted in accordance with the rules of Ohio University, hereinafter called "The University".

ARTICLE II - MEMBERSHIP

Section 1: Student Membership

Any duly enrolled male student meeting the requirements for membership in a college fraternity as established by the University may become a member of this Chapter at a meeting thereof unless otherwise provided in these By-Laws or in the Constitution and By-Laws of the International Fraternity. No student may be denied membership into Delta Upsilon on the basis of race, national origin, color, religion, age, veteran status, sexual orientation, and/or ability status.

In order for a student to be eligible for membership in Delta Upsilon, his high school GPA must be above a 2.5 and he must prove that he is in good academic standing with the VP of Academic Excellence before his date of Initiation.

Section 2: Faculty Membership

A male member of the faculty or administration staff of the University may become a member of this Chapter according to the provisions and requirements of Article VI, Section 1 of the Constitution.

Section 3: The Bid Process

The procedure for bidding and becoming an associate member shall be as follows:

For all closed invites: 2/3 of present voting brothers need to attend.

1. Any eligible man may be given an invitation, called a 'bid', to join the Chapter, at a brother's only meeting or at an announced bid session of the Chapter at which a quorum is present. The voting procedure shall be as follows:

1. There shall be a period of discussion about the rushee in question.
2. A vote shall be taken. A rushee shall be given a bid provided no more than 1/10 of the voting members present vote "no". A rushee receiving more than 1/10 "no" votes shall no longer be considered for a bid during this rush period. Only those rushers present or accounted for at the third closed rush shall be considered for bids.
3. If there are only 20 members or less in the chapter at the time of the meeting, than a rushee will not be given a bid if 2 or more members vote "no."

2. If a man desires to join the Chapter after he receives his bid, he shall become an associate member of the Chapter. Associate Membership shall be a period of education in fraternity affairs for the associate member.
3. No bid may be withdrawn once it has been delivered. Bids must be accepted or deferred within 1 week of receipt. A deferred bid may be accepted at any time until one semester after the bid has been given, at this time the bid becomes null and void.

Section 4: The Associate Member

1. Meetings of the brotherhood to determine the status of associates of the chapter hereinafter called the "brothers-only meetings," may be called by the associate member advisor, at his discretion, at any time throughout the course of the associate member program. One brothers-only meeting must be held at least ten days prior to the proposed date of initiation. Each associate member shall be voted upon by the Brotherhood at every brothers-only meeting held at least one month after his date of pinning, and shall be said to hold the status of "approved" if and only if he has passed the vote of the brotherhood at the most recent brothers-only meeting. A vote of one-eighth of the brotherhood or three brothers whichever is greater, is sufficient to prevent an associate member from receiving approved status.
2. If an associate member fails to receive approved status following the vote of the brotherhood, another vote shall be taken immediately to determine if that associate member will be asked to remain an associate. If one-eighth of the Brotherhood, or three Brothers, whichever is greater, vote against that associate member remaining an associate member, that associate member must immediately and permanently sever his connection with the chapter.
3. An associate member may vote in a regular chapter meeting on issues not pertaining to the By-Laws, Chapter Policies, their assimilation, and the life blood of the fraternity determined by the President.
4. There will be two brother only mandatory meetings held at the half way mark and ten days before the initiation of the Associate Members. During this meeting brothers will discuss and take a vote upon whether or not the Associate Member will make a good member. Using the voting process

from Article 2 Section 3 of the Delta Upsilon Bylaws, the Associate member may or may not be asked to leave.

Section 5: Responsibility

It shall be the obligation and responsibility of each member to ever uphold, preserve and advance the principles, purposes and policies of the Chapter and of the International Fraternity. It shall likewise be the obligation and responsibility of every member to refrain, and to restrain others, from the commission of any act, verbal or physical, detrimental to the Chapter or to the International Fraternity.

Section 6: Admittance

In order for a member of another chapter of Delta Upsilon to affiliate with the Chapter, he must be voted upon by the Brotherhood and must receive same vote as is required for initiation of an associate member or immediately sever relations with the Chapter.

Section 7: Academics

Part 1: Academic Standards

Upon becoming a brother, one must have a previous semester grade point average (GPA) of at least 2.0 and have earned at least twelve credits in the previous semester. During their first semester of initiated membership, they must maintain a minimum GPA of 2.5 with a minimum 12 credit hours earned. They must maintain a GPA of 2.5 and 12 credit hours earned for the remainder of undergraduate career in Delta Upsilon. Any incomplete grades or classes in which no grades were received during the previous semester will not count toward good academic standing, the only exception this is if a student can provide verifiable documentation proving their grade from their professor in the class. The summer session is to be considered a semester, however, a brother must have been enrolled in a minimum of 12 credit hours during summer session for it to be used instead of their spring semester grades.

Part 2: Submission of Grades

1) All members must submit their grades to the Vice-President of Academic Excellence for the previous semester by the Friday preceding the second chapter meeting of the semester.

2) All members must verify their PID number (Personal Identification number) with the Vice-President of Administration during the first chapter meeting of the semester. The Vice-President of Administration will then forward this updated roster to the Chapters Faculty Advisor so that progress reports on the members may be obtained.

Part 3: Access to Grades

1) Privacy of grades during membership in Delta Upsilon is a privilege and not a right. By maintaining active membership, a member both implicitly and explicitly implies that they shall follow all of the fraternity's constitution and by-laws, and understands that they will be held accountable for not violating them. As such, all current members will annually, at the first chapter meeting of the new academic year, sign a waiver that they have read and will abide by these conditions, as well as waive their right to privacy as established by Family Educational Rights and Privacy Act of 1974 (FERPA) [20 U.S.C. § 1232g], thereby granting the fraternity the legal right to view all academic information on its members, and disseminate such information in accordance with the policies in this constitution.

2) As long as a member is considered to in satisfactory academic standing with the fraternity (as determined by 2 OUDU § 7a), as well as with the university progress reports, their grades shall remain known only to themselves, the President, the Vice- President of Academic Excellence, and the chapters Faculty Advisor. At no time shall any member in good academic standings grades be known by any other member of the fraternity, or the house proctor, without prior written release in accordance with FERPA, [20 U.S.C. § 1232g].

3) In the case that a member fails to keep themselves in satisfactory academic standing with either the fraternity or the university: the Vice-President of Academic Excellence and/or the President will, during executive session, move to refer the member to the Academic Advisory Board and immediately notify the member of motion. From the date of notification the member shall have seven (7) days to schedule and meet with the Vice-President of Academic Excellence and the Academic Advising Board. At the next chapter meeting the Vice-President of Academic Excellence will, during his officer report, report the member and the class of infraction that has occurred to the chapter, without revealing his specific GPA.

Part 4: Academic Advising Board

The Academic Advising Board (AAB) will operate underneath the executive board, independently of any one chair or executive position. Membership on the AAB shall be revised semesterly so that it always consists of the three members with the highest GPA during the previous semester.

Part 5: Infractions

There shall be three (3) Classes of infraction with the least serious being a Class 1, and the most serious being a Class 3 violation. The Class of the violation will be based solely on the previous semesters GPA.

1) Class 3 Violations

1a) To receive a Class 3 violation, the member must have received a GPA of between 0.000-0.999 during the previous semester.

1b) If a member is reported for a C3 violation, they will immediately be stripped of all rights and responsibilities in the fraternity until such a time that the Chapter can schedule an suspension or an expulsion hearing in accordance with the international constitution.

1c) Extenuating circumstances, which will be determined by a hearing and vote consisting of the Academic Advisory Board and the Faculty advisor, with the AAB receiving one vote each and the Faculty advisor receiving two votes. If the hearing determines that there were extenuation circumstances, the hearing board may decide to allow the member to retain full privileges, or recommend they be suspended or placed on academic probation for the remainder of the current academic semester.

1d) If no extenuating circumstances are found, and the vote during the expulsion hearing meets the required majority, the member shall, after any requested appeals are exhausted, be permanently stripped of their membership and brotherhood in Delta Upsilon.

2) Class 2 Violations

2a) To receive a Class 2 violation, the member must have received a GPA of between 1.000-1.999 during the previous semester.

2b) If a member is reported for a C2 violation, they will immediately be stripped of all rights and responsibilities in the fraternity until such a time that the Chapter can schedule a suspension hearing (if it is a first time offense) or an expulsion hearing (if it is a second time offense) in accordance with the international constitution.

2c) Extenuating circumstances, which will be determined by a hearing and vote consisting of the Academic Advisory Board and the Faculty advisor, with the AAB receiving one vote each and the Faculty advisor receiving two votes. If the hearing determines that there were extenuation circumstances, the hearing board may decide to allow the member to retain full privileges, or recommend they be suspended or placed on academic probation for the remainder of the current academic semester.

2d) If no extenuating circumstances are found, and the vote during the suspension hearing meets the required majority, the member shall, after any requested appeals are exhausted, be suspended of membership in Delta Upsilon for the remainder of the semester.

2e) Prior to the second Chapter meeting of the following semester, the suspended member's academic performance will be reviewed by the Vice-President of Academic Excellence and the President, and if he is once again considered to be in good standing with the fraternity, he will be reinstated with full membership rights and privileges after a vote at chapter.

2f) If the suspended member's academic performance is found to not be satisfactory, an expulsion hearing will be scheduled for the third Chapter meeting of the semester.

3) Class 1 Violation

3a) To receive a Class 1 violation, the member must have received a GPA of between 2.000-2.499 during the previous semester.

3b) If a member is reported for a C1 violation they will be placed on academic probation.

3c) Prior to the second Chapter meeting of the following semester, the member's academic performance will be reviewed by the Vice-President of Academic Excellence and the President, and if he is once again considered to be in good standing with the fraternity, he will be reinstated with full membership rights and privileges after a vote at chapter.

3d) Failure to correct their academic standing will result in their suspension from Delta Upsilon.

Part 6: Academic Probation

1) Must meet with the Academic Advising Board and create a study plan with them.

2) Must meet with the AAB after chapter every week to discuss how they are progressing in their classes.

3) Must notify AAB of their entire exam schedule.

- 4) Must submit their written study plan to the chapter so that the chapter can hold them accountable.
- 5) Must create a “self-made” study guide for each exam they have.
- 6) Must meet with members on good academic standing for at least 3 hours per week.
- 7) Will retain voting rights as long as each of the conditions are met.

Section 8: Suspension and Expulsion

Any member who commits any act which is not in the best interests of the Chapter or in any way reflects conduct not becoming a member of this Fraternity, may be suspended or expelled, as provided in the Constitution and By-Laws of the International Fraternity.

Section 9: Voting Privileges

The brotherhood may grant voting privileges to any associate members by a $\frac{3}{4}$ majority vote of the brotherhood at regular meetings of the Chapter. Any voting privileges extended to an Associate Member do not apply to the granting of bids or the prevention of an Associate Member being initiated.

ARTICLE III - OFFICERS

Section 1: Election

The election of officers of the Chapter shall be as described below: They are to be elected by a majority of the voting members at an announced election meeting. If no candidate for an office receives a majority vote, a runoff election shall be held between the two candidates with the most votes. No candidate may vote in the election; however, candidates who have been eliminated may vote in subsequent runoff elections.

Section 2: Election Period

Elections are to be held for all officers at the last regular meeting of the fall semester. New officers start their term at the Winter Break, and their term lasts for one full year. Officers shall be trained over the Winter Break through the use of 3 mandatory meetings where the new position elect must contact old holder of the position. Nominations will open two meetings before elections. Nominations close individually for each position, when the first candidate for that position addresses the chapter.

Section 3: Election Procedure

The procedure for elections shall be as follows: Each candidate shall be allowed five minutes to individually address the chapter. Each candidate will then be allowed five minutes to individually accept

questions from the floor with three-minute extensions granted by majority vote. After all the candidates have spoken, a discussion will be held in the candidates' absence for up to ten minutes with five minutes extensions granted by majority vote. Officers shall be elected in the following order: President, Vice President Finance, Vice President Administration, Vice- President Member Educations, Vice-President External Relations, Vice President of Recruitment, Vice President Academic Excellence, and Vice-President Loss Prevention/House Manager.

Section 4: Temporary Officer

If an officer is unable to complete his term of office, the office must be filled by a general election. Nominations for all offices must be posted for one week. The President may appoint a temporary officer at his discretion to fill the office until such an election can be held.

Section 5: President

The President shall preside at the Chapter meetings. He shall be the official spokesman and representative of the Chapter outside of the Chapter and shall attempt to be a unifying force within the Chapter. The President will be an ex-officio member of all committees, and shall meet all other requirements and perform all duties assigned to him elsewhere in these By-Laws and Housing Rules. He shall set up monthly Goals meeting and be responsible for overseeing the Chief Justice. In order to run for President you must have held a position on the Executive board anytime while being a member of the fraternity.

Section 6: Vice-President Membership Education

The Vice-President-Membership Education shall be directly responsible for all internal chapter operations. As such, he shall chair the Executive Council of the Chapter. He shall support the President on Chapter matters, and act for the President in his absence. The Vice-President Membership Education and the President shall work together as a team to improve the quality of the Chapter, the Fraternity, and the Brotherhood. The Vice-President Membership Education is responsible for coordinating the following chairs: Associate Member Education, Brotherhood, Programming and Scholarship.

Section 7: Vice President Loss Prevention/House Manager

The Vice-President Loss Prevention/House Manager shall be responsible for the day-to-day and long-term maintenance of the Chapter housing and grounds. He shall ensure that the chapter and all members comply with all Fraternity and chapter guidelines. He shall educate chapter members about such policies and guidelines. He shall keep records of all expenditures under his control. At his request, the President may appoint an Assistant Housing Manager to assist him in various duties. He shall be responsible for overseeing the Risk Manager Chair.

Section 8: The Vice President External Relations

The Vice-President-External Relations shall be directly responsible for all external chapter operations. He shall be responsible for maintaining a positive fraternity and chapter image on the campus and in the surrounding community. He shall be responsible for contacting and corresponding with alumni. He shall be responsible for publishing and sending at least two newsletters a year to the alumni. He shall also serve as an organizer for all Homecoming, Parents' Weekend, and Greek Week activities. He shall, together with the President, be the Chapter delegate to any alumni association. The Chapter may, at its discretion, vote to elect any two Alumni Relations Chairmen, one to be in charge of newsletters and other correspondence with the alumni, and the other to be in charge of maintaining the address lists, alumni files, and other alumni relations records. The Vice-President-External is responsible for coordinating the following chairs: Philanthropy, Events and Sports/Health.

Section 9: Vice President Administration

The Vice President Administration shall handle the correspondence for the Chapter. He shall take and keep minutes of all Chapter and Executive Council meetings. He shall maintain, in good order, all such minutes and records as well as copies of these By-Laws and Housing Rules, and a list of Chapter policies which have been enacted. He shall maintain the Chapter membership rolls, and other records or files of interest or value to the Chapter or the International Fraternity. By October 31, the Vice President Administration shall prepare and distribute to each member a dated copy of these By-Laws, incorporating in the appropriate place such changes as may have been made by amendments passed during the previous year. He shall also be responsible for internal communications. He shall also oversee the Publications and Historian Chairs.

Section 10: Vice President Finance

The Vice President Finance shall be responsible for the entire financial situation of the Fraternity. He shall prepare a budget for each semester at its opening, as well as a budget for each month. He shall make the budget available to the chapter. He shall keep accurate records of the Chapter's finances at all times and shall, on the first of each month, submit to the President the current balance of each of the accounts. This statement shall be presented to the Executive Council, the Vice President Finance and the International. He shall be responsible for issuing bills to members, and for collection and disbursement of all monies owed to and by the Chapter. At the beginning of the fall semester of The Vice President Finance's term, he shall train and supervise two Assistant Vice Presidents Finance who shall be appointed officers. The Assistants shall perform the work assigned by the Vice President Finance.

Section 11: Vice President of Recruitment

The Vice President of Recruitment shall be responsible for seeing that prospective members are introduced to the Fraternity. He shall appoint a Rush Committee that will aid him in completing the following activities: conducting Rush throughout the semester; organizing events related to Rush; maintaining accurate records of men interested in the Fraternity; updating the Rush notebook. The members of the committee must be approved by the Executive Council. After associate members have been initiated, the Vice President of Recruitment shall give a survey to the new members where they will evaluate the rush process. This survey will be done anonymously.

Section 12: Vice President Academic Excellence

The Vice President of Academic Excellence is in charge of making sure that everyone who is in poor academic standing is doing what is required of them according to Article 2 Section 7 Part 6 of the Delta Upsilon By Laws. If the Vice President of Academic Excellence finds that a member is not fulfilling his requirements, then he is responsible for taking them to J-Board (i.e. the two strike system.) He must be attempting to meet with all members on academic probation at least 1 hour a week to do a proctored study session. He must keep track of the Chapter's grades especially those who are not in good academic standing. Must contact the Academic Advisor if Potential New Members meet the academic requirements set up by the by laws.

Two Strike System:

If a member violates any of the academic laws set under the by-laws and don't provide VP of Academic Excellence with a valid excuse that is one strike. Two strikes, VP of Academic Excellence, must send offender to J-Board.

Section 13: Term Requirements

The President, Vice-President Membership Education, and Vice-President Loss Prevention/House Manager shall live in the Chapter housing during their respective term of office.

Section 13: Appointed Offices

The following offices shall be appointed by the VP and or President who heads the position and then be ratified by the exec board within one week after a major election. These appointments shall be subject to approval by a majority of voting brothers at the regular Chapter meeting following each election:

1. The Associate Member Educator: shall be responsible for organizing and implementing the associate member program under his term of office. He shall strive to involve all of the associate members and brothers in a period of mutual learning and worthwhile projects.
2. The Events/Social Chairman: shall organize the social events. He shall maintain records of expenditures within his control.
3. The Brotherhood Chairman: shall organize programs to develop and enhance the unity and the quality of the brotherhood. The programs will include but not restricted to weekly dinners, letter days, sports activities, meet the brothers, road trips, and outside speakers. He shall maintain records of expenditures within his control.
4. Historian: shall be responsible for maintaining the scrapbook of current activities of the chapter. He shall also be responsible for maintaining the Senior Biographies.
5. Philanthropy Chair: shall be responsible for initiating and organizing philanthropies for the chapter.
6. The Sports and Health Chair: shall be responsible for initiating and organizing athletic events for the Chapter including, but not limited to, intramural sports.

7. Associate Member Process Review Board (AMPRB): shall consist of two appointed brothers and the Vice-President Membership Education. The AMPRB shall meet with each associate of the chapter at least once during his associate membership to discuss the associates' feeling about the Chapter and the associate program, and the Chapters' feelings about the associate program.
8. The Publications Chair: shall be responsible for all printed material produced by the chapter, and shall work closely under the Vice President Administration.
9. The Programming Chair: shall be responsible for planning and executing Programs in accordance with the Chapter's Housing agreement with the University

Section 14: Officer Powers

All officers, particularly the House Manager and the Rush Chairman shall have the authority to assign appropriate tasks under their offices to other members. All officers must have an outline of what they plan to do by one week into a semester.

Section 15: Committees

Nominations for committee chairs shall be held the last chapter meeting of the fall semester and will take office with the new executive council at the spring semester retreat, but not later than the third regular meeting of the spring semester, with the exception of the AME who will take office after the fall semester AM class has been initiated. The president-elect shall announce committee chair appointments at the first regular meeting of the spring semester. Tribunal elections shall be held at the regular meeting following the installation of the next executive council.

Section 16: Officer Eligibility

The officer positions of President, Vice-Presidents, Vice President Finance, Vice President Administration, Vice President of Recruitment, and Associate Member Educator shall be occupied only by brothers.

1. No one may be elected to an office if he is on academic probation.
2. When anyone wishes to run for office, it must be certified by the scholarship chairman and the vice-president that the candidate is not on academic probation.
3. Whenever any officer goes on probation, he must immediately resign.

4. All Executive Board members shall be certified by the VP of Academic Excellence to have met the following condition: Earn a grade point average of at least 2.75 in the previous semester. Any incomplete grades or classes in which no grade was received in the previous semester will not count toward the 2.75 GPA required for an executive board position, even if those grades are eventually received at a later date.
5. Any member who's an officer yet has a GPA that is between a 2.5 and a 2.74 will remain as an officer for the semester, however, they will be placed on Academic Probation Class 1. If that member does not bring up their GPA to at least a 2.75, than they will be removed from their position.

Section 17: Executive Exclusivity

Executive officers may not hold another position in the fraternity.

Section 18: Office Removal

Failure to fulfill responsibilities of office set forth in these By-Laws is cause for removal from office.

Section 19: Removal from Office

If any member feels that an officer is not fulfilling the requirements of his office, he may prefer charges before the Brotherhood. A two-thirds vote is required to remove an officer. The vote must be given by roll call. An officer must be given every opportunity to attend the meeting at which this trial is to occur.

Appointed officers may be removed by the Executive Council upon the recommendations of the President.

ARTICLE IV - FINANCES

Section 1 The Vice President Finance shall bill each member for all charges at least two weeks prior to the date University bills are due each semester. Such bills shall be payable on or before the date University bills are due. Alternate billing arrangements may be made with individual members at the discretion of the Executive Council.

Section 2 All purchases in excess of \$150 must be approved by the Executive council.

Section 3 The associate member fee of the International Fraternity shall be levied upon each associate at the time of his pinning.

Section 4 The initiation fee of the International Fraternity shall be levied upon each member at the time of his initiation.

Section 5 The President and Vice President Finance shall be authorized to maintain all bank accounts for the chapter. The President and the Vice President Finance shall be bonded for all accounts.

Section 6 No brother or associate will be considered active (i.e. all-owed social privileges, voting rights, receive credit from the house, or be allowed to act for the chapter in any official function) until his bill is paid in full, or a satisfactory payment plan is reached with the Vice President Finance, the details of which shall be approved by the Executive Council. For any unexplainable lapse in the approved the Vice President Finance and/or executive council may refer the brother to the tribunal.

Section 7 All purchases must be submitted by executive meeting to be announced at a regular chapter meeting so they can be included in the minutes. This time period is in effect unless other situations arise in which the Vice President Finance will use his discretion.

Section 8 Each petty cash voucher must be signed by at least two executive officers, one being the Vice President Finance. Check requests must be signed by a single executive officer.

Section 9 On a financial motion, only those brothers who are going to pay as a result of that motion are eligible to vote.

Section 10 Members of the Fraternity are expected to pay all applicable dues from the beginning of the Associate Member Assimilation Process to the end of their senior year. Members who do not pay their dues will be subjected to the process of removal from the brotherhood, in accordance with Article II Section 4 of the

By-Laws of Delta Upsilon International Fraternity, and Article VII Section 7 of the Ohio Chapter By-laws. If members take more than four years to complete their work at the University, and they have been active brothers since their initiation, then they are not obligated to continue their paid membership in the Undergraduate Chapter, but are strongly encouraged to do so. If, however, they (5th year students) choose not to pay dues to the chapter, then they are expected to compensate the chapter for services rendered (I.E. satellite usage, food, cleanup, etc.), at the discretion of the Executive Board.

There are three exceptions to consider: Brothers who study-abroad, Brothers who want time away from the Fraternity, and brothers who are unable to pay because of special circumstances.

Brothers who choose to study abroad during their Undergraduate Career are exempt from paying dues for their time abroad. As the chapter still needs money to function, however, they are strongly encouraged to continue paying dues even in their absence.

Brothers who want time away from the fraternity may petition the brotherhood for dispensation of financial responsibilities. This will require a vote of (7/8th) majority of the active brotherhood. Brothers who elect to take time away and not pay dues are expected to remain away from the Chapter premises and all Chapter events. The time away option is good for one semester only, and if a Brother wishes to extend this time period, then he must reconsider his membership in the Fraternity.

Brothers unable to pay because of extraordinary circumstances (I.E. catastrophic event) may petition the brotherhood for a deferral of dues. This will require a (7/8th) majority by the Brotherhood. In this situation, dues payments are deferred for one semester for the Brother in question. While Brothers should make all possible efforts to pay dues on time, special circumstances do sometimes arise that require temporary deferment from financial responsibilities. This extraordinary circumstances deferment is an option for one semester only. After one semester of not paying dues, members must pay all past and current dues, including dues for the semester for which they were deferred. In the extraordinary circumstances category, brothers are able to maintain all the rights and privileges of brotherhood, and expected to participate in the work of the Chapter, including chapter attendance, Rush events, Facility cleanup events, etc.

ARTICLE V - MEETINGS

Section 1 Regular meetings of the Chapter shall occur weekly while school is in session. The date and time shall be determined by a majority vote of the Brotherhood. All members must be presentable.

Section 2 Special meetings may be called by the president or by special request to the President by a quorum of the members. The same business may be transacted at a Special Meeting as at a Regular Meeting. The President must give posted and announced notice before a Special Meeting.

Section 3 The presence of a two-thirds majority of the membership shall constitute a quorum which must be present before any business may be transacted at a Regular or Special Meeting.

Section 4 All members shall be required to attend Chapter meetings and any mandatory events. Executive council shall have the power to submit an attendance report to the tribunal at the end of each month. The president, or officer in charge, shall have the power to determine whether an absence is excused or unexcused.

Section 5 The order of the meeting shall be as follows: (1) meeting call to order by the President, (2) "Hail Delta Upsilon", (3) roll taken by the Vice President Administration, (4) approval of the previous house meeting minutes (reading of the minutes may be eliminated at the discretion of the President, provided the minutes are posted 48 hours before the house meeting), (5) officer's reports, (6) transaction of old business, (7) motions to overrule any actions taken by the Executive council in the past week, (8) transactions of new business, (9) announcements, (10) Good of the Chapter, (11) closing song, (12) adjournment.

Section 6 Meetings, except for the purpose of election and bidding, shall be open to guests of members.

Section 7 Parliamentarian shall be a consultant to the President on matters of parliamentary procedure. He shall be limited to giving advice to the chairman and, where requested, to any other member.

Section 8 A formal meeting shall be held once a year on the Sunday closest to November 4, the International Founder's Day.

Section 9 In order for a meeting to be declared "mandatory," it must be announced at least two weeks ahead of the chosen date.

ARTICLE VI - EXECUTIVE COUNCIL

Section 1 The Executive Council shall consist of the Vice-President Membership Education, President, Vice-President Loss Prevention/House Manager, Vice President Administration, Vice President Finance, Vice President of Recruitment, and the Vice-President External. The Vice-President Membership Education shall preside at the meetings of the executive council. Only the President shall preside in the absence of the Vice-President Membership Education. Two members less than the total membership of Executive Council, or four, whichever is greater, constitute a quorum of the Executive Council. All matters determined by vote are passed by a majority of Executive Council. The presiding officer may vote only in order to break a tie.

Section 2 Meetings of Executive Council shall be held prior to each regular Chapter meeting. In special cases, the Council may be called to conduct business by the Vice-President Membership Education at any time if a quorum is present. Absence of a voting member from a scheduled meeting must be excused by the VPME. Two unexcused absences constitute grounds for impeachment. The order of exercises at meetings of the Executive Council shall be as follows: (1) the meeting is called to order by the VPME, (2) attendance is checked by the Vice President Administration, (3) minutes of the previous Executive Council are read, (4) reports, (5) old business, (6) fines, (7) new business, (8) adjournment.

Section 3 The Executive Council shall act as a court in constitutional questions. Any member may refer a question to the Council. The Council shall also conduct much of the tedious business of the chapter. It shall accept or revise the officer's policies for the Chapter, and shall enforce policies and impose fines at the request of the officer's. It shall appropriate Chapter funds and review officers' budgets at appropriate times.

Section 4 Any and all actions of the Executive Council can be overruled by a simple majority vote of the voting membership at the next Chapter meeting. Any action not overruled at said chapter meetings shall be assumed to be accepted by the brotherhood.

ARTICLE VII - DISCIPLINE

Section 1 Authority:

In all matters pertaining to discipline, it is the responsibility of the Chapter Judicial Board, under the By-Laws, to conduct hearings and determine sanctions according to the authority granted by the chapter. At such time the judicial board's decision shall be referred to the appropriate bodies (e.g. Executive Board or Chapter at large).

Section 2 Statement of Purpose:

The Judicial Board is a committee established for two reasons. First, the committee shall assist the Vice-President Loss Prevention/House Manager in the education of all chapter members, including associate members, as to the information in the Delta Upsilon Constitution and By-Laws, Standing Rules, Policies, and the Chapter Code of Conduct at the beginning of each semester. Additionally, the committee will assist the Vice-President Loss Prevention/House Manager in enforcing rules and sanctions levied.

Section 3 Membership:

The Judicial Board shall consist 3 of members if there are less than 20 members in the chapter or else there are 5 elected by the chapter. It will be established right after officer elections. The Chief Justice will be elected by the chapter from those five members and shall not hold another chair position. No executive officer may hold a position on the Judicial Board. The Chief Justice will only vote in the case of a deadlock between board members. The Justices must remain impartial. Therefore, if a member of the Judicial Board cannot be impartial, it is his duty to remove himself from that particular proceeding. In the case that two or more of the Justices must be removed for any proceeding, an election must be held by the chapter in a meeting thereof to elect new members to replace those who were removed for that proceeding only.

Section 4 Responsibilities:

The Judicial Board is responsible for maintaining the high standards of the Chapter and its members, undergraduate and graduate, including associate members, by providing educational programs pertaining to the chapter code of conduct and by-laws on at least a semesterly basis. The board is entrusted with the responsibility of making sound and fair judgments while making certain the reputation of the Fraternity and the cooperative spirit of the Chapter is maintained. Members of the board must be willing and able to take

responsibility for their actions and to accept the consequences of their decisions. Such consequences may include a misunderstanding of the role and/or good intentions.

It is the responsibility of the judicial board to voice and evaluate concerns of the chapter members to a brother or an associate member in possible violations of the International Constitution and By-laws, the Chapter By-Laws, or the Code of Conduct.

Members of the judicial board are bound by duty and honor to keep all matters which may come to their attention in strict confidence. Therefore there will be records kept during Justice Meetings, but only charges, findings and decisions of the Judicial Board will be announced in the subsequent chapter meeting.

Members are charged with the responsibility of being fair to all Chapter members while keeping the reputation of Delta Upsilon foremost in their minds at all times.

Section 5 Functions:

The Judicial Board must meet when necessary at a scheduled location.

The Judicial Board shall be responsible for the following:

Review and when needed, revise the Chapter Code of Conduct on an annual basis.

Explain Delta Upsilon's standards to the associate members as part of their education program.

Additionally, the Board shall discuss any problems or concerns and methods to eliminate problems. Concerns or infractions that may be addressed by the Judicial Board include, but are not limited to the following:

Violation of the Delta Upsilon International Constitution and By-laws and the Chapter By-laws.

Violation of the Chapter Code of Conduct or Honor Code.

Violation of Chapter policies.

Grievances between brothers.

Excessive unexcused absences from Chapter meetings and required Chapter activities.

When written complaints or concerns are submitted, the Judicial Board and, when deemed necessary by the Judicial Board, Chapter Advisor must decide whether an investigation is warranted and if a hearing with the individual(s) is in order.

Section 6 Judicial Sanctions:

Under the authority of the Judicial Board with the approval of the Chapter:

Non-statutory fines \$25.00 or more.

Suspension for any period of time, not exceeding one year.

Expulsion from the Fraternity (Please refer to Article II Section 4 of Delta Upsilon's Constitution and By-laws to review proper procedure)

Under the authority of the Judicial Board:

Non-statutory fines less than \$25.00.

Sanctions requiring restitution for damages to corporation owned/controlled property.

Probation with or without restrictions (e.g. voting or social privileges).

Behavioral contracts stipulating specific performance guidelines and time frames not to exceed sanction limitations as prescribed in (a) through (c).

The Chapter Judicial Board shall be responsible for the follow-up and enforcement of all sanctions. Sanctions shall be recorded in the Judicial Sanction Book along with actions taken for compliance.

Section 7 Suspension or Expulsion: For cases involving suspension or expulsion, an open hearing will be held in accord with Delta Upsilon International Constitution, By-Laws, and Policies. A secret ballot vote will be taken of those initiated brothers who are eligible to vote and are present to accept or reject the recommendation for the sanctions by the Judicial Board. Such a vote shall be binding with a majority vote in cases of suspension and with a three-fourths majority in cases of expulsion with no option to appeal except those specified in the Constitution and By-Laws of the Delta Upsilon Fraternity.

Section 8 Procedures for Disciplinary Hearings:

A behavioral complaint form, stating alleged violation(s), is submitted to the Chief Justice. This form can be submitted anonymously by request of the accuser.

The Chief Justice will then notify both the defendant and the individual who filed the complaint about the hearing time, date and location in writing. Included in the letter shall be the reason for the hearing citing the by-

laws and constitution if necessary. It shall be the discretion of the Judicial Board to grant this anonymity. The complaint may be withdrawn at any time.

Once the hearing is convened, the guidelines, as described in the Judicial Hearing Procedure Checklist, will be followed.

Section 9 Actions to be taken for Disciplinary Purposes:

The Judicial Board shall decide upon the action to be taken based on the severity of the offense.

If the violation is minor, the member or associate member will be informed by the Judicial Board that the hearing is considered a warning and that any subsequent violation will result in disciplinary actions.

Based on the facts of the hearing, the Judicial Board may impose disciplinary action affecting a members or associate members privileges or may recommend action to the chapter regarding a members or associate members active status.

Discipline affecting membership status may include, but is not limited to social probation, restriction or participation in chapter activities, additional house duties, fines, preparation/coordination of social chapter programs, etc.

Recommendations affecting membership status may include definite or indefinite suspension, withdrawal or expulsion.

If a member or associate member feels the need to appeal the disciplinary action of the Judicial Board, such action may be appealed to the chapter and overturned by a majority vote. Only guilt or innocence may be appealed to the chapter, and not the penalty decided upon. Appeals must be made in writing and given to the Chief Justice.

Section 10 Appeal Procedure: A member can go through the chapter to appeal his punishment. If the chapter finds, with a simple majority vote, that the member has sufficiently served his punishment, than he is done with his punishment. Any appealed fines go through the Executive Board. A member can also appeal the date of his trial. The member can go through J-Board and if they find the appeal to be qualifying, than the date will be moved.

Section 11 Powers Not Limited to the Judicial Board:

Chapter Meetings: If any member of the Chapter at any meeting shall be guilty of disorderly conduct or of a violation of any rule of the Chapter, he may be punished by admonition from the President or by expulsion from the meeting and may be referred to the Judicial Board for further discipline.

Presidential Authority: The president shall have the disciplinary power, where necessary, to fine any brother, associate member, or neophyte who in the eyes of the President has committed any act or broken any rule in a manner detrimental to the wellbeing of the fraternity or its members. The decision of the President may be challenged by any member of the Chapter in a meeting thereof, and upon a majority vote sustaining the challenge, the matter must be voted on by the members at the same meeting.

Unofficial Grievances: It should be understood that unofficial grievances should be referred to a member of the executive council. Upon advice of the consulting executive, the matter may be referred to the Judicial Board in the form of an official written grievance. The Judicial Board will only hear a case after a written grievance has been filed.

Section 12 Process of the Judicial Board

Member creates an infraction. They are reported to J-Board. Depending on how serious the situation is, J-Board has multiple choices:

- a) J-Board and the Member set up a date to do a major restoration/cleaning to the house and or barn. The project must be done within a week of the said date. If it is not done, a \$20 fine will be charged to the member and will be deposited to the brotherhood fund.
- b) Fine: is applied to the member. If it is under \$25, the President and or J-Board can decide. If the amount is over \$25, than it must be voted upon by the chapter.
- c) Loss of Social Rights: The member cannot attend any events put on or run through the chapter; maximum sentence length is up to one semester.
- d) Probation: Probation had the same effects as Loss of Social Rights but cannot vote on any matters within the Chapter. Maximum sentence is 1 semester.
- e) Suspension: The member is placed on probation till the end of the semester. Suspension starts at the beginning of the following semester. Suspension lasts from 1 semester to 1 year.

f) Expulsion: The member is removed from the chapter indefinitely. They can file an appeal to change their expulsion but it must be approved.

The entire process shall be done as follows:

- 1) Member commits an infraction.
- 2) Member is brought before J-Board.
- 3) J-Board and member create a date for the trial at least two weeks away from said date that the meeting is announced.
- 4) Within the time span, member explains side of story to J-Board while J-Board gathers information on the case. If a member does not deal with J-Board during the span, that is his choice and it may or may not affect the penalty that is given.
- 5) When date of Trial comes, J-Board reports punishment at the trial. Member gives side of story and then the chapter votes on the punishment. The meeting is mandatory and majority wins.
- 6) If it is a yes, then the punishment is applied immediately. If a no, then J-Board repeats the process with a different penalty.

Section 13 Punishable Offenses by Tiers

- I) Missing Chapter, Exec, Leaving items from the house in the Barn, etc.
- II) See: How to lose Social Rights
- III) Refusal to pay dues; Special Circumstances

Loss of Social Rights:

Did not pay dues by the next semester, must attend minimum of 3 recruitment events, missing a mandatory event.

Repercussions for not paying dues (Unless you're on a payment plan):

If not paid by two cycles past the due date (first cycle not paid by due date of third cycle) penalties are as follows:

- I. First problem is a tier one offense
- II. Second problem is a tier two offense. If not paid by the start of the next semester:
- III. Suspension/ Expulsion
- A. Severity depends on the situation, and willingness to cooperate.

Special cases:

- Storing drugs on fraternity property
- Fighting
- Destruction/theft of fraternity property

ARTICLE VIII – HOUSING POLICY

Section 1 The first three room choices will always go, respectively, to the President, the Vice-President of Membership Education, and the Vice-President of Loss Prevention. This will be done regardless of seniority or any other factors.

Section 2 The remaining choices will be given based primarily on semesters associated with the fraternity and subsequently. Older classes will have choices before younger classes.

Section 3 Within each class year rank will be decided by positions currently held. The order of positions from highest to lowest rank is; Vice President External, Vice President Finance, Vice President Administration, Vice President of Recruitment, Associate Member Educator, Risk Manager, Programming, Publications, Events, Philanthropy, Scholarship, Historian, Brotherhood, and Sports and Health, Chief Justice.

Section 4 The remaining choices will be decided in a random matter unless the Vice President of Loss Prevention makes special exceptions. These exceptions would need to be approved by the Executive Board and announced to the chapter at least a week prior to the housing lottery.

Section 5 The Vice-President of Loss Prevention could make special onetime exceptions to this housing policy under certain conditions. He would have to bring the changes to the chapter at least a week prior to the housing lottery and the chapter would have to approve the changes with a 3/4 vote.

Section 6: House Code Policy

No member shall give out the code to the House/Barn to anyone not Delta Upsilon affiliated and if seen doing so will be sent to the Judicial Board. When a member of the chapter is having a guest, they must inform the chapter. They are then held responsible for the actions of their guest. Associate members will not be given the code to the house until iWeek.

Section 7

If the VP of Loss Prevention is not living in the house, than the Executive Board will picks a “House Manager” which will be a chair position of the VP of Loss Prevention. He will perform the duties that are required of the VP of Loss Prevention if he was in the house.

ARTICLE IX - MISCELLANEOUS

Section 1 Every member shall be required to attend the initiation of new members. Failure to attend without prior release from the president shall result in the automatic assessment of a fine.

Section 2 There may be a fine for absence from any mandatory chapter function unless prior release is granted by the president or the officer responsible for the function.

Section 3 Any member who cannot comply with any regulation as set forth in these by-laws, and has a valid reason for not doing so, may appeal to the executive council, which shall have the authority to review appeals.

Section 4 The Fourth day of November and the Seventh day of December of each and every year shall be commemorated by the chapter as "Founders Day".

Section 5 Neither the chapter nor any subcommittee thereof may meet to conduct chapter business except if these by-laws in their entirety are in effect.

Section 6 Wherever used in these by-laws, the term "brother" refers to the undergraduate members of the chapter and any graduate members who may be in graduate school in or near the University.

Section 7 The chapter may choose to make additions to or deletions from the standard associate member pinning and initiation rituals, as specified by the ritual book. These changes must be in accordance with international by-laws, and must be approved by 2/3 of the voting brothers present.

Section 8 Mandatory events must be announced a minimum of five days, or one meeting, whichever is greater, before the event.

Section 9 All undergraduate members will be required to take a yearly written exam over the fundamental information about the fraternity at the end of Fall Semester. Members must pass the exam with an 80% or higher. The exams will be administered and proctored by the Vice-President Member Education.

ARTICLE X - AMENDMENTS

Section 1 These By-Laws may be amended as follows, provided that notice of any proposed amendments shall be provided to the Chapter Vice President Administration, in writing, prior to, or at, the Executive Council meeting directly preceding the regular meeting at which the amendment is to be proposed: At a regular meeting the proposed amendment in writing shall be read, discussed, and re-read by the Vice President Administration. It shall be voted upon in the manner of any other motion, except that it shall be deemed to have passed upon the affirmative vote of 2/3 of the brothers eligible to vote. If the proposed amendment receives the necessary two-thirds vote, the proposed amendment shall be tabled until the following regular meeting. When passed with the identical wording by a three-quarters vote of the brothers voting in this second meeting, it shall become a part of these by-laws.

Section 2 The Chapter Policies may be amended as follows, provided that notice of any proposed amendments shall be provided to the Chapter Vice President Administration, in writing, prior to, or at, the Executive Council meeting directly preceding the regular meeting at which the amendment is to be proposed: At a regular meeting the proposed Policy change in writing shall be read, discussed, and re-read by the Vice President Administration. It shall be voted upon in the manner of any other motion, except that it shall be deemed to have passed upon the affirmative vote of 1/2 of the brothers eligible to vote. Policies cannot conflict with the jurisdiction of these By-Laws as stipulated by Chapter I, Section IV.

ARTICLE XI - IMPLEMENTATION

Section 1 These By-laws shall take effect upon ratification at a regular meeting of the brotherhood. A vote of ratification requires an affirmative vote of 2/3 of the active brothers. Copies of these By-laws shall be available one week in advance of the ratification vote.